



YEARLY STATUS REPORT - 2020-2021

| Part A | |
|--|--|
| Data of the Institution | |
| 1.Name of the Institution | GANESAR COLLEGE OF ARTS AND SCIENCE |
| • Name of the Head of the institution | Dr .M. SELVARAJU |
| • Designation | PRINCIPAL INCHARGE |
| • Does the institution function from its own campus? | Yes |
| • Phone no./Alternate phone no. | 04333247218 |
| • Mobile no | 9486181367 |
| • Registered e-mail | iqac.ganesar1909@gmail.com |
| • Alternate e-mail | ganesarcollege1909@gmail.com |
| • Address | College Road, Melaisivapuri, Ponnamaravathy Taluk |
| • City/Town | Pudukkottai District |
| • State/UT | TamilNadu |
| • Pin Code | 622403 |
| 2.Institutional status | |
| • Affiliated /Constituent | Affiliated |
| • Type of Institution | Co-education |
| • Location | Rural |

| | | | | | |
|--|---|----------------|-----------------------------|---------------|-------------|
| • Financial Status | Grants-in aid | | | | |
| • Name of the Affiliating University | Bharathidasan University | | | | |
| • Name of the IQAC Coordinator | Dr.PR.Alagammai | | | | |
| • Phone No. | 04333247218 | | | | |
| • Alternate phone No. | 04333247603 | | | | |
| • Mobile | 9976072141 | | | | |
| • IQAC e-mail address | iqac.ganesar1909@gmail.com | | | | |
| • Alternate Email address | alagammai.phd@gmail.com | | | | |
| 3.Website address (Web link of the AQAR (Previous Academic Year)) | http://ganesarcollege.edu.in/iqac/aqar/ | | | | |
| 4.Whether Academic Calendar prepared during the year? | Yes | | | | |
| • if yes, whether it is uploaded in the Institutional website Web link: | http://ganesarcollege.edu.in/academic-calendar-2019-20/ | | | | |
| 5.Accreditation Details | | | | | |
| Cycle | Grade | CGPA | Year of Accreditation | Validity from | Validity to |
| Cycle 1 | B | 2.21 | 2019 | 14/06/2019 | 24/06/2024 |
| 6.Date of Establishment of IQAC | | | 05/03/2014 | | |
| 7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc., | | | | | |
| Institutional/Department /Faculty | Scheme | Funding Agency | Year of award with duration | Amount | |
| NIL | NIL | NIL | NIL | NIL | |
| 8.Whether composition of IQAC as per latest NAAC guidelines | | | Yes | | |
| • Upload latest notification of formation of IQAC | | | View File | | |

| | |
|---|------------------|
| 9.No. of IQAC meetings held during the year | 2 |
| <ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? | Yes |
| <ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report | No File Uploaded |
| 10.Whether IQAC received funding from any of the funding agency to support its activities during the year? | No |
| <ul style="list-style-type: none"> If yes, mention the amount | |
| 11.Significant contributions made by IQAC during the current year (maximum five bullets) | |
| Regular Meetings of IQAC | |
| Faculty Development Program | |
| Collection, analysis of Feedback from all stakeholders and action taken for improvement | |
| Timely submission of AQAR | |
| Participation in NIRF | |
| 12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year | |
| | |

| | |
|--|--|
| Plan of Action | Achievements/Outcomes |
| Covid SOP | Proper Covid-19 SOP were followed by the students, teachers and other staff holders |
| The IQAC made significant efforts to organise seminars and workshops on ICT-enabled teaching and learning methods. | We all saw the benefits of such arrangements at the end of this academic year. These online methods, particularly during pandemics, assisted teachers in maintaining an uninterrupted teaching-learning process. |
| Dress Code for students | Implemented |
| College Website updating | Updated |
| Remedial Coaching Classes | Conducted via online mode |
| 13. Whether the AQAR was placed before statutory body? | No |
| <ul style="list-style-type: none"> Name of the statutory body | |
| Name | Date of meeting(s) |
| Management Peoples | 15/07/2021 |
| 14. Whether institutional data submitted to AISHE | |
| Year | Date of Submission |
| 2020 - 2021 | 31/03/2022 |

Extended Profile

1. Programme

1.1

08

Number of courses offered by the institution across all programs during the year

| | |
|------------------|---------------------------|
| File Description | Documents |
| Data Template | View File |

2.Student2.1 999

Number of students during the year

| File Description | Documents |
|---|---------------------------|
| Institutional Data in Prescribed Format | View File |

2.2 999

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

2.3 344

Number of outgoing/ final year students during the year

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

3.Academic3.1 46

Number of full time teachers during the year

| File Description | Documents |
|------------------|------------------|
| Data Template | No File Uploaded |

3.2 0

Number of sanctioned posts during the year

| Extended Profile | |
|---|---------------------------|
| 1.Programme | |
| 1.1 Number of courses offered by the institution across all programs during the year | 08 |
| File Description | Documents |
| Data Template | View File |
| 2.Student | |
| 2.1 Number of students during the year | 999 |
| File Description | Documents |
| Institutional Data in Prescribed Format | View File |
| 2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year | 999 |
| File Description | Documents |
| Data Template | View File |
| 2.3 Number of outgoing/ final year students during the year | 344 |
| File Description | Documents |
| Data Template | View File |
| 3.Academic | |
| 3.1 Number of full time teachers during the year | 46 |
| File Description | Documents |
| Data Template | No File Uploaded |

| | |
|--|---|
| 3.2 | 0 |
| Number of sanctioned posts during the year | |

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

| 4.Institution | |
|---|--------|
| 4.1 | 38 |
| Total number of Classrooms and Seminar halls | |
| 4.2 | 344467 |
| Total expenditure excluding salary during the year (INR in lakhs) | |
| 4.3 | 55 |
| Total number of computers on campus for academic purposes | |

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Because the college is affiliated with Bharathidasan University, we adhere to the curriculum devised and assigned by the university. The syllabi are distributed to faculty members by the principal. Faculty members are also given lesson plans, which they use to plan out their teaching schedules for the term in order to complete the syllabi on time. If a faculty member is unable to complete his or her syllabi within the time frame specified, he or she arranges special classes for his or her subjects. Faculty deliver curriculum and beyond-curriculum content through classroom teaching, project-based learning, seminars, guest lectures, workshops, and other methods. All students are given equal educational opportunities. Expert lectures and internet access are encouraged and implemented to enrich the curriculum. To improve teaching practises, the institute assists faculty members in a variety of ways, including providing resources such as internet and library access. To increase employability, our college motivates students by introducing skill-oriented programmes and

various workshops. The institute provides teaching and learning materials such as computers, projectors, and software to enable teachers to effectively manage the curriculum..

| File Description | Documents |
|-------------------------------------|--|
| Upload relevant supporting document | No File Uploaded |
| Link for Additional information | ganesarcollege.edu.in |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Before the commencement of each semester, as per our University guidelines, we notifies an academic calendar for all the programs, which contains the date of commencement, last working day of the semester, Internship schedule and dates for semester-end examinations.

| File Description | Documents |
|-------------------------------------|---|
| Upload relevant supporting document | No File Uploaded |
| Link for Additional information | http://ganesarcollege.edu.in/academic-calendar-2019-20/ |

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

| File Description | Documents |
|--|---------------------------|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | View File |
| Any additional information | No File Uploaded |

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

12

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Minutes of relevant Academic Council/ BOS meetings | No File Uploaded |
| Institutional data in prescribed format (Data Template) | View File |

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Brochure or any other document relating to Add on /Certificate programs | No File Uploaded |
| List of Add on /Certificate programs (Data Template) | View File |

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

37

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | View File |

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The Bharathidasan University curriculum has been adopted by the university. The school also raises awareness among students by hosting various events in which experts are invited to provide lectures on a variety of topics. Seminars and workshops are held to incorporate cross-cutting topics such as gender, environmental education, human sustainability principles, and professional ethics into the curriculum. The college has an anti-ragging committee as well as a Student Development Committee that works to promote gender equality and other topics. Environmental studies is a required paper for all first-year undergraduate students to learn about the importance of the environment and sustainability. Also Our school raises awareness about tree planting in order to make our campus more environmentally friendly. Human Rights is a required paper for all postgraduate students, and it aids in the development of human values and professional ethics. The college holds numerous awareness programmes to instil human dignity. to be aware of their rights and individual identities, and to live in dignity This promotes love, peace, truth, nonviolence, and ethical behaviour.

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. | No File Uploaded |

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

4

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| Programme / Curriculum/ Syllabus of the courses | No File Uploaded |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | No File Uploaded |
| MoU's with relevant organizations for these courses, if any | No File Uploaded |
| Institutional Data in Prescribed Format | View File |

1.3.3 - Number of students undertaking project work/field work/ internships

33

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | View File |

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

| File Description | Documents |
|---|---|
| URL for stakeholder feedback report | http://ganesarcollege.edu.in/igac/feedback/ |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management | No File Uploaded |
| Any additional information | No File Uploaded |

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

| File Description | Documents |
|-----------------------------------|---|
| Upload any additional information | No File Uploaded |
| URL for feedback report | http://ganesarcollege.edu.in/igac/feedback/ |

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

357

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Institutional data in prescribed format | View File |

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

357

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Number of seats filled against seats reserved (Data Template) | View File |

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

We conduct special programs for advanced learners. In necessity, this can be given to slow learners also. Advanced Learners are encouraged to:

1. Participate in group discussions
2. Improve their presentation skills
3. Secure University ranks
4. Secure Awards and Prizes in various competition
5. Involve in mini projects and research projects
6. Publishing papers / projects in symposium
7. Publishing papers in Conferences and Journals
8. Use digital library resources

Slow Learners:

1. All slow learners are given academic counseling.
2. Motivational lectures are organized for the benefit of students.
3. The class In-charge, Mentors look into details regarding the academic performance, completion of
4. academic requirements, health follow-ups and grievances, if any.
5. They also interact with the parents on issues related to academics, and progress of students.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| | |
|--------------------|--------------------|
| Number of Students | Number of Teachers |
| 1045 | 55 |

| | |
|----------------------------|------------------|
| File Description | Documents |
| Any additional information | No File Uploaded |

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

For the overall development of the students, the college prepares centric methods which covers teaching and learning. The institution provides special facilities for experimental learning. Apart from the use of general class room teaching methods, the faculty uses LCD projectors, computers, internet and laboratories for effective learning. Also the management make the students to expose the real world by visiting study tours and field work. The college has appointed a particular staff for giving counselling to students. Some of the issues include inferiority complex, anxiety, examination phobia, home sickness and stress etcetera. The institution undertakes participative learning for the development of students' professional values, knowledge and skills. Students are from various backgrounds and experiences; the harder it is for them to understand one another. Overcoming from this problem, the faculties enable participative learning which makes the students learn from each other by introducing group work, audio-visual aids, power point presentations, presenting seminars, assignments and encourage them to participate actively in all events like debates, quizzes, group discussion, projects etc.

| | |
|-----------------------------------|------------------|
| File Description | Documents |
| Upload any additional information | No File Uploaded |
| Link for additional information | Nil |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The teachers are using ICT enabled tools for effective teaching - learning process because of different learning abilities of the students. The use of technology in the classrooms provides greater opportunities for effective learning for everyone with different

needs. By using technology in our classrooms, both teachers and students have learnt essential skills. Teachers are using different apps or trusted online resources to enhance the traditional ways of teaching and to keep students more engaged.

| File Description | Documents |
|---|------------------|
| Upload any additional information | No File Uploaded |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | No File Uploaded |

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

47

| File Description | Documents |
|--|---------------------------|
| Upload, number of students enrolled and full time teachers on roll | View File |
| Circulars pertaining to assigning mentors to mentees | No File Uploaded |
| Mentor/mentee ratio | No File Uploaded |

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

47

| File Description | Documents |
|--|---------------------------|
| Full time teachers and sanctioned posts for year (Data Template) | View File |
| Any additional information | No File Uploaded |
| List of the faculty members authenticated by the Head of HEI | No File Uploaded |

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc.

/ D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

11

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template) | View File |

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

317

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | View File |

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institution strictly follows the evaluation procedure prescribed by the affiliating university. The evaluation of the students has become internal as well as integral part of the teaching learning process. Being an affiliated college there is no scope for reforming the examination system especially in the final semester examination. At the beginning of the academic session, during orientation programme and at appropriate intervals students are informed about the evaluation system. About the portion of the curriculum for the assessment, the nature and format of the question paper and weightage of marks for papers prescribed by the university the students are intimated. The internal marks are provided on the basis of Class test/ unit test, Paper presentation

and Seminar/ assignments. The evaluation weightage is 25% for Internal and 75% for the external exams.

| File Description | Documents |
|---------------------------------|------------------|
| Any additional information | No File Uploaded |
| Link for additional information | Nil |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The institution is affiliated to Bharathidasan University, Trichy and the process of evaluation is followed as per the university guidelines. The process is transparent and is communicated to the students, faculty and parents. The evaluation process which includes attendance internal marks, pattern of final semester examinations are printed and distributed to all the students. Regular interactions of HOD and faculty with the students during department meetings, class committee meetings and counseling sessions are regularized for better understanding between staff and students. At the beginning of each semester, HOD convene staff meeting to disseminate information on any changes in evaluation / assessment system. The marks awarded to the students in the continuous assessment tests and the attendance percentage are communicated to parents. Any change in the schemes of evaluation, updates on curriculum revision, alterations in the question paper patterns are conveyed to the students and the faculties through circulars received from the University and the same is displayed

| File Description | Documents |
|---------------------------------|------------------|
| Any additional information | No File Uploaded |
| Link for additional information | Nil |

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

In our institution student learning outcomes are assessed through attainment of course outcomes and program outcomes. Generally course and program outcomes are assessed by two methods.

Method 1: It consists of class test, internal examination, home work, assignment, team paper presentation, seminar, subject related

projected etc., and these are called continuous assessment. The continuous assessment marks will be awarded to a batch of continuous assessment made during the semester as per the guidelines issued from the time to time by the common curricular department cell. Furthermore in our institute conduct final examination in all subjects during the last fortnight of each semester in November and in April every year.

Method 2: In this method the HOD conducts class committee meeting twice in a semester with their representatives of each class feedback is collected from students regarding the teaching and the orientation towards attainment of course outcomes. The deviations indicated by the students are communicated to the faculty for necessary corrective action. At the end of the semester, course exit survey is conducted to assess the satisfaction level of the students towards the attainment of course outcomes. The result of the direct and indirect methods are combined and final level of course and program outcomes obtained for each subject based on the attainment of the course outcomes. The committee suggests suitable modification to be incorporated in the level of question papers setting of answer and assessment methods'.

| File Description | Documents |
|---|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for Additional information | Nil |
| Upload COs for all Programmes (exemplars from Glossary) | No File Uploaded |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

1. The college has clearly stated its learning outcomes, vision and mission.
2. The faculties in the college use evaluation outcomes of the students as an indicator for students performance.
3. The college has adopted the semester system in which the students are evaluated twice a year.
4. Students also perform in various extra-curricular activities through NSS schemes and cultural
5. activities. All these comprise the overall assessments of the student's performance in the college.
6. The result of the out-gone students is sure tools to analyze the learning outcomes of the institution.
7. Overall Result analysis

8. Identification of weak learners and advanced learners
9. The class tutors monitor the slow learners to find out the exact reason of their low performance and give necessary suggestions and motivations.
10. Remedial Coaching to slow learners
11. If needed, counselors are made available to them.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for Additional information | Nil |

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

351

| File Description | Documents |
|--|---------------------------|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | View File |
| Upload any additional information | No File Uploaded |
| Paste link for the annual report | Nil |

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://ganesarcollege.edu.in/student-survey/>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| e-copies of the grant award letters for sponsored research projects /endowments | No File Uploaded |
| List of endowments / projects with details of grants(Data Template) | View File |

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**3.1.2.1 - Number of teachers recognized as research guides**

01

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Institutional data in prescribed format | View File |

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

| File Description | Documents |
|---|---------------------------|
| List of research projects and funding details (Data Template) | View File |
| Any additional information | No File Uploaded |
| Supporting document from Funding Agency | No File Uploaded |
| Paste link to funding agency website | Nil |

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The Institution has created an ecosystem for innovation by establishing the Research and Development Cell. Our college has started incubation Centre for eco system like environmental club and Tree Plantation club through which the staff and students work together and protect our environment. Our institution is also creating awareness to the society by conducting various awareness programme. Our college provides certificate course of yoga classes to train the body and mind of the students and creates awareness for competitive exams. Our institution is also practicing an innovative system called Tutor mentor system by which our students are motivated and promoted indifferent aspects to get individual attention, interaction and involvement.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

| File Description | Documents |
|--|------------------|
| Report of the event | No File Uploaded |
| Any additional information | No File Uploaded |
| List of workshops/seminars during last 5 years (Data Template) | No File Uploaded |

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

| File Description | Documents |
|--|---------------------------|
| URL to the research page on HEI website | Nil |
| List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template) | View File |
| Any additional information | No File Uploaded |

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

06

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| List of research papers by title, author, department, name and year of publication (Data Template) | View File |

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

09

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| List books and chapters edited volumes/ books published (Data Template) | View File |

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college extends research culture through college-neighborhood network to fulfill social responsibility. Our college has adopted a village and extended its helping hand on doing certain physical

help to school, school children and village. Our college is extending various extension activities to the neighborhood community with the help of NSS, RRC, YRC and other services clubs. Our college is conducting variety of awareness programme which includes Annual camp in adopted villages on behalf of NSS. Our college is organizing blood donation camp periodically in on campus and off campus with the help of NSS and YRC teams. Tree plantation programme is often conducted to protect the environment. Awareness programmes on prevention of disease like HIV, Virus fever, chikungunya, Blood Sugar and blood pressure checking, eye checking, Malaria and Dengue are also conducted.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| Number of awards for extension activities in last 5 year (Data Template) | View File |
| e-copy of the award letters | No File Uploaded |

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

03

| File Description | Documents |
|--|---------------------------|
| Reports of the event organized | No File Uploaded |
| Any additional information | No File Uploaded |
| Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template) | View File |

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

254

| File Description | Documents |
|--|---------------------------|
| Report of the event | No File Uploaded |
| Any additional information | No File Uploaded |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | View File |

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

| File Description | Documents |
|--|---------------------------|
| e-copies of related Document | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of Collaborative activities with institutions/industries for research, Faculty | View File |

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

0

| File Description | Documents |
|--|---------------------------|
| e-Copies of the MoUs with institution./ industry/corporate houses | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | View File |

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college campus has 3 acres. The physical infrastructure of the campus is categorized into threedomains. We provide the best environment and imbibing knowledge. At present, 8 UG program, 4 PGprogram and M.Phil and Ph.D Research programs are offered. The college, plans the requirements for the infrastructure facilities like class rooms, laboratories, facultyrooms, plaly ground, canteen, safe RO water facility etc.,The college has adequate class rooms, laboratories, seminar hall and Auditorium, department library and Computer lab Internet facilities. Our faculty members explain any topic with the help of e-source and LCDfacility for the benefits of our students.Our institution is having service cells like Admission Cell, Alumni Association, Anti-ragging Cell, ExamCell and Grievance Redressal Cell. The following are some of facilities our institution offers; RO drinking water supply 24*7 Internet Facility Fully uninterrupted power supply Wi-Fi facility Canteen facility News papers Clean Sanitation Common rooms for boys and girls Yoga Centre Indoor and Outdoor games Health Camp Cultural Programmes Women's development cell Suggestion Box Clean with green campus

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Along with the academic activities, quality physical education programs are needed to increase the physical competence, health-related fitness, self-responsibility, and enjoyment. Our college encourages staff and students to be active in sports and extra-curricular activities. Students are trained and encouraged to participate in various levels of competition including intra college events, inter-university events and national events.

Indoor Games Chess Table Tennis Carrom Outdoor Games Ball Badminton Volleyball Netball Kho-Kho Kabaddi

Multi Gym Orbitreks Incline Bench Press Barbells Lateral Pull Down Machine Dumbbells

YOGA CLASS An exclusive facility is provided with a dedicated yoga teacher for training both the students and faculty. Practicing yoga helps a deep lasting personal transformation. Every year on June 21st, the International Day of Yoga is conducted where all the students and faculty proactively participate and also our college conducted, Bharathidasan University's Approved certificate course in Yoga for our student. CULTURAL ACTIVITIES The college believes in all-round development of its students. It constantly encourages them to take part in extra-curricular activities to spark their interests and cultivate leadership qualities as well as team spirit. Students clubs like Literary club, Music club are established. Students actively practice and participate in extra-curricular activities, participate in university level competitions and won cash prizes.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | http://ganesarcollege.edu.in/facilities/sports/ |

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

6

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | View File |

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1.23

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | No File Uploaded |
| Upload audited utilization statements | No File Uploaded |
| Upload Details of budget allocation, excluding salary during the year (Data Template) | View File |

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library is provided with fully automated software system. The

software system from 2018 and it is regularly updated. The version of the software is (DigitalLib) library automation software with OPAC & Gate Entry. Data processing: This includes the processing or tabulation of all types of data. Provision of such services on (i) an hourly or time-share basis, and (ii) management or operation of data processing facilities of others on a time sharing basis; on a fee or contract basis. Current status of Nirmal Software Services Private Limited is Active.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for Additional Information | Nil |

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

D. Any 1 of the above

| File Description | Documents |
|--|---------------------------|
| Upload any additional information | No File Uploaded |
| Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template) | View File |

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.36

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Audited statements of accounts | No File Uploaded |
| Details of annual expenditure for purchase of books/e-books and journals/e-journals during the year (Data Template) | View File |

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)**4.2.4.1 - Number of teachers and students using library per day over last one year**

234

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| Details of library usage by teachers and students | No File Uploaded |

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

IT FACILITIES The Institution provides Computer facility. We have 1 computer Lab for College Campus with Internet Facility. Computer with net facilities are provided to Administrative office. Wi-Fi Facility available. Students can access the study materials by using the Internet Lab. Systems are configured by Windows 7 Operating Systems, Intel Pentium processors Min 500 GBand Hard Disks and 1 GB RAM. The computing facilities available at the institute include: Students can utilize for research purposes. For faculty, Wi-Fi access is provided. Staff Room contains one PC. The College is having Structured Network Cabling for Self Study. A fiber link is given to connect both the buildings so that the network can be managed at one place. The College Library is Internet Zone for the students, which will provide open access to internet to the students. Connecting computers from all the area and the office to LAN and the internet Covering. The College promotes the idea of student-centric study environment and to fulfill that idea the infrastructure has been setup, which include 1 projectors in the computer Lab. A well equipped seminar hall with a capacity of around 200 seats.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |

4.3.2 - Number of Computers

65

| File Description | Documents |
|---|-----------------------|
| Upload any additional information | No File Uploaded |
| List of Computers | No File Uploaded |
| 4.3.3 - Bandwidth of internet connection in the Institution | B. 30 - 50MBPS |
| File Description | Documents |
| Upload any additional Information | No File Uploaded |
| Details of available bandwidth of internet connection in the Institution | No File Uploaded |
| 4.4 - Maintenance of Campus Infrastructure | |
| 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs) | |
| 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs) | |
| 0 | |
| File Description | Documents |
| Upload any additional information | No File Uploaded |
| Audited statements of accounts | No File Uploaded |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | No File Uploaded |
| 4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. | |
| Our college has the structured system for maintaining the support systems of the institute to allow uninterrupted access to facilities for teaching and learning. Computers: Maintenance Computer maintenance, Electrical repairs and other maintenance work are carried out in-house by labassistants and in case if it is required, then maintenance work is outsourced. General Maintenance of Infrastructure: Repair and maintenance of the | |

central facilities like transformer, RO, heavy duty digital copier, bore well pumps and water coolers, etc are carried out periodically. Gardens and lawns are maintained by the Gardener.

Classroom: Utilization & Maintenance

Before the commencement of the academic year, depending on the intake of students, head of departments propound the requirement of classrooms to the Principal. Classroom allocation is done by the Principal and the HoDs in a meeting. Benches and windows are cleaned and mopping of the class rooms is done every day. In case of any damage to the projector, internet or the audio systems, the class mentor brings it to the notice of the HOD by registering the problem in the breakdown register. The necessary follow up is done by the department and steps are taken to fix whatever is broken.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

212

| File Description | Documents |
|--|---------------------------|
| Upload self attested letter with the list of students sanctioned scholarship | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | View File |

| 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year | |
|---|---------------------------|
| 5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year | |
| 0 | |
| File Description | Documents |
| Upload any additional information | No File Uploaded |
| Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | View File |
| 5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills | C. 2 of the above |
| File Description | Documents |
| Link to Institutional website | Nil |
| Any additional information | No File Uploaded |
| Details of capability building and skills enhancement initiatives (Data Template) | View File |
| 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year | |
| 754 | |
| 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year | |
| 754 | |

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template) | View File |

| | |
|--|-------------------------------------|
| <p>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</p> | <p>C. Any 2 of the above</p> |
|--|-------------------------------------|

| File Description | Documents |
|--|------------------|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Details of student grievances including sexual harassment and ragging cases | No File Uploaded |

| |
|---|
| 5.2 - Student Progression |
| 5.2.1 - Number of placement of outgoing students during the year |
| 5.2.1.1 - Number of outgoing students placed during the year |
| 3 |

| File Description | Documents |
|--|---------------------------|
| Self-attested list of students placed | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Details of student placement during the year (Data Template) | View File |

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

73

| File Description | Documents |
|--|---------------------------|
| Upload supporting data for student/alumni | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of student progression to higher education | View File |

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

| File Description | Documents |
|--|---------------------------|
| Upload supporting data for the same | No File Uploaded |
| Any additional information | No File Uploaded |
| Number of students qualifying in state/ national/ international level examinations during the year (Data Template) | View File |

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as

one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

| File Description | Documents |
|--|---------------------------|
| e-copies of award letters and certificates | No File Uploaded |
| Any additional information | No File Uploaded |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | View File |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

To inculcate leadership skills, organizing skills and to also play an active part in the day to day academic and co-curricular activities of the institution, Anti-Ragging Committee: The student members of the anti-ragging committee help the new students to improve their confidence through counselling. Academic Monitoring Committee: It consists of class representatives of all branches along with faculty members to monitor and ensure discipline in academics. Alumni are invited to give their valuable suggestions that are incorporated for supporting the curriculum. Library Committee: The student members put up their demands about learning material and express the problems faced by students, if any and utilization of library resources. Internal Complaints Committee: To provide moral support to the students to raise their grievance, if any. This brings transparency in the process. Sports Committee: The student members of the Sports Committee organize ensure maximum participation in both indoor and outdoor games. Alumni Committee: The student members of the Alumni Committee organize Alumni meet every year and helps to interact regular students with the institute alumina by means of inspirational speech, guest lectures, gifts, etc.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

18

| File Description | Documents |
|--|---------------------------|
| Report of the event | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | View File |

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has been conducting Alumni Association Meeting for the past 25 years. The institution has a registered Alumni association in the name "Ganesar Arts and Science College Alumni Association" which was registered on 21-03-2011. Ganesar Arts and Science College Alumni Association has been registered under the Tamil Nadu Societies Registration Act, 1975 (Tamil Nadu Act 27 of 1975). Regd. NO is Si.No: 18/2011. The objective of this association is to have continuous cordial relationship and contacts with the passed out students in future and forever. We invite the old students of our college who hold positions in some prominent firms to deliver a special lecture to motivate other students of our college. Their interaction with students will help them to acquire and enhance their skills to face the challenges during job interviews and placement. To create a chance to parents to attend

important functions, seminars and educational programmes of the college whenever possible. To have concrete and continuous contact with the college to furnish the latest positions, placements and address of the alumni members. They suggest some ways and means to develop the infrastructure and academic performance of our students and our college with the current trends.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

| File Description | Documents |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Ganesar College of Arts & Science, Melasivapuri, has been a radiant star shining in the firmament of education since 1909. It has a balanced blend of Tradition and Modernity. It has been inspiring students with its quality education. Students have been chiseled to become intelligent citizens who strongly imbibe the spirit of morality. It has been growing like a royal banyan passing its Centenary Year. Our College has been a temple of wisdom, where scholars undertake intellectual pilgrimage to glorify the Classical Tamil. Realizing the fact that Tamil and Saivism are inseparable twins, our College has been rendering services, which are historically, socially and intellectually significant. If we have a glance at the history of our old students who got enlightened in this renowned institution, we can realize the praiseworthy standard of our College. Our students, who got educated and their personality developed here and who have been serving in every walk of life, have been bringing more laurels to our College.

| File Description | Documents |
|---------------------------------------|--|
| Paste link for additional information | ganesarcollege.edu.in |
| Upload any additional information | No File Uploaded |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Principal heads the academic, administrative and other matter related to students. The different function on the basis of the broad parameters of the Govt. and guidelines of the college. He has full authority on academic activities and formations of various committees. He delegates various roles to the members in the committee to act autonomously. HODs have functional autonomy to decide on the departmental events and implementing them with the involvement of the faculty members. They have privileges in proposing the budget, framing timetable, subject allocation, assigning department coordinators for various committees, conduction of National and International Conferences, organizing seminars.

DELEGATION OF AUTHORITY PRINCIPAL HOD FACULTY MEMBERS NON TEACHING STAFF STUDENTS

| File Description | Documents |
|---------------------------------------|--|
| Paste link for additional information | ganesarcollege.edu.in |
| Upload any additional information | No File Uploaded |

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college has a perspective plan for opening of Education subject Arts Classical Tamil Stream and various development in higher educational institution ensures quality and improvement of efficiency in functioning. Our College is managed by eminent persons with the co-operation of like minded persons. The college provides higher education for the deserving students especially students of rural areas. The leadership qualities of the college provide clear vision and mission to the education system. Our Institution has various perspectives and strategies in their best

part. Our Institution is very keen in conducting many programs, functions, competitions, awards, seminars for the betterment of the student community

| File Description | Documents |
|--|------------------|
| Strategic Plan and deployment documents on the website | No File Uploaded |
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

College has a governing body for the proper functioning of the institution. The Principal is the main person of both the governing body and the executive committee. He cares for the students of the college and introduces various schemes and policies. The Secretary is the next authoritative person in the institution. He looks through every event of the college and administration. The position of Secretary is changed frequently within the members of the executive committee. The other executive committee members work along with the chairman, Secretary and the correspondents and support the administrative activities. The grievances/complaints of the students which are minor in nature and can be sorted out immediately are put up before the Grievance Redressal Cell of the college. However, grievances concerning infrastructure development are put up before the Governing Body for consideration. The grievances of the members of the staff concerning service conditions and salary are put up before the grievance cell for consideration.

| File Description | Documents |
|---|--|
| Paste link for additional information | Nil |
| Link to Organogram of the institution webpage | ganesarcollege.edu.in |
| Upload any additional information | No File Uploaded |

6.2.3 - Implementation of e-governance in areas of operation Administration Finance

B. Any 3 of the above

and Accounts Student Admission and Support Examination

| File Description | Documents |
|--|---------------------------|
| ERP (Enterprise Resource Planning) Document | No File Uploaded |
| Screen shots of user inter faces | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of implementation of e-governance in areas of operation, Administration etc(Data Template) | View File |

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Our college is providing accidental Insurance Policy Scheme for teaching and Non-Teaching members and other workers of our institution. They can use this policy for their medical purpose. II) System with internet facility is given to all the staff. III) On-duty pay is provided for the faculty members who are attending National/Inter-National Conference/Seminars/Workshops conducted by various universities. IV) For attending these type of National/Inter-National Conference /Seminars/ Workshops. The management will provide financial assistance to the faculty members. VII) Periodic revision of pay scales of the staff. VIII) Casual leave/Medical leave for all staff.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | No File Uploaded |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | View File |

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

| File Description | Documents |
|--|---------------------------|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres). | No File Uploaded |
| Reports of Academic Staff College or similar centers | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | View File |

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

6

| File Description | Documents |
|---|---------------------------|
| IQAC report summary | No File Uploaded |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers) | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Details of teachers attending professional development programmes during the year (Data Template) | View File |

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal system is one of the essential drive for providing quality education. The system comprises of various phases. The initial phase includes the Self Appraisal for both teaching and nonteaching staff. Some of the factors considered for evaluating the performance of professional development activities for the teaching faculties are Performance against academic workload for each semester, Number of proposal submitted and grants received, Paper and Journal publications, Conferences attended, Pursuing higher studies, Consultancy projects, ongoing and completed Sponsored Research projects, institutionservice, Honors, awards, medals received, achievements, professional body Memberships, value added courses, textbooks authored, Editor/ Journal Reviewer, Resource Person, co-ordinators at college and department level, Role in university as panel member .Randomly, the principal and Head of the Department will visit the classes to assess the teaching ability of the faculty members. The Principal and Secretary meets the faculties who are lacking in their professional, skills are advised to upgrade themselves. No compromise is given both in discipline and quality of teaching. Excellent performers are appreciated for their excellence and suggestions are given to others to improve their performance Based on performance, the faculty member will be honored by the Principal and management during the faculty meeting.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

There is mechanism for both internal and external audit. The external audit is done by Local Fund Audit of the government grants and public (students) collection. UGC accounts are audited by Chartered Accountant. Subsequently, external statutory audit is conducted by the auditors and the final audit report with audit findings are submitted to the management. The consolidation of the findings of the Institutions with trust central office has been completed and the annual returns have been submitted to Income tax authorities, Registrar of societies Tamil Nadu and the other relevant authorities concerned. The last audit was done up to Financial year 2019-20.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

| File Description | Documents |
|---|---------------------------|
| Annual statements of accounts | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | View File |

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

At the beginning of the financial year the draft budget is prepared and put up before the Budget Committee. After it is passed by the Budget Committee it is placed before the Governing Body for approval. Apart from the student fund utilization and revenue and contingency expenditure, emphasis is given for utilization of the development fund on infrastructure development. The UGC Committee makes appropriate allocation of development grants on different heads. As far as monitoring effective & efficient utilization of available resources is concerned, the different committees such as construction committee, IQAC Committee, Library Committee etc. monitor its utilization.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Our college has established Internal Quality Assurance Cell on 2014 with a mission of enhancing the internal quality of the curricular and co-curricular activities with infrastructural development. The cell meets in regular intervals to analyse the system in operation and its grey areas. Steps are taken for amelioration of short comings which the students and staff members are facing. Students and staff members are encouraged to participate in different programmes of the institution and other institutions of the city to gather knowledge about the quality development of the college. The resolutions made by the IQAC are

presented to the principal for approval. The principal has approved all the decisions till date and the institution has tried its best for its effective implementation.

| File Description | Documents |
|---------------------------------------|--|
| Paste link for additional information | ganesarcollege.edu.in |
| Upload any additional information | No File Uploaded |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews teaching and learning process with the help of the management and staff committee. Here after we do the process along with IQAC. Institutional mechanisms to review the teaching- learning process Management review meeting Regular meeting with the head of the principal Regular faculty meeting by the head of the department Regular all faculty meeting by the management members Internal and external audits Methodologies Semester exam result analysis Student feedback Parents feedback Feedback from alumnae Implementation of innovative teaching methodology Teachers feedback Logbooks (work done register) for all subjects including practical Student attendance Student profile

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

| File Description | Documents |
|--|---|
| Paste web link of Annual reports of Institution | http://ganesarcollege.edu.in/igac/agar/ |
| Upload e-copies of the accreditations and certifications | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Upload details of Quality assurance initiatives of the institution (Data Template) | View File |

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

1.Safety and Security Our college is safe and secure campus. Our college all the faculty is available for mentoring the studentswith depression, psychological problems and even gender related issues. Counselling can offer students aspace to talk and think about problems and difficulties, and many find it helpful to be able to do this withsomeone who is not a friend or family member. Counselling is not about giving advice, but can help thefaculty to understand the difficulties of students. Faculty can help students to make decisions and changesthat may work better. Separate common room is available for both boys and girls students. If the studentssuffered by health issues, college has the medical facility inside the campus. Health center with nurseavailable in campus.

2. Counseling room

The college has counselling room in which students can meet and discuss their problems at any time andwhen needed special counselling sessions are organized on demand. Also for academic matters counselingis offered by the class advisor during tutorial hour.

| File Description | Documents |
|--|-----------|
| Annual gender sensitization action plan | Nil |
| Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | Nil |

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

| File Description | Documents |
|--------------------------------|------------------|
| Geo tagged Photographs | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management We have given the awareness to the students regarding green environment in the campus by fixing awareness boards inside campus. Faculty advises the students not to litter waste and unwanted materials inside the campus We also provide dustbin in each and every class. To bring awareness of proper waste reduction and recycling practices through education and communication efforts. To create awareness for using reusable components for manual use and making the environment plastic free. Bottles, cans and plastics can be recycled. The removable wastages from the hostels are utilized in biomass plant. Proposal to set up bio-gas plants based on mess and canteen wastes.

Liquid waste management Waste water from Ro plant is utilized in Garden. **E-waste management**

E-waste such as discarded computers, printers and broken laboratory equipment are safely stored in an allotted room. They are purchased by new buy back scheme. Our college is more than 100

years old, though we don't have any e-waste as a dump because we dispose and replace the electronic goods whenever needed on time. On the other hand we have handed over some computers to nearby Govt. schools and to the poor students in our college.

| File Description | Documents |
|---|------------------|
| Relevant documents like agreements / MoUs with Government and other approved agencies | No File Uploaded |
| Geo tagged photographs of the facilities | No File Uploaded |

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

| File Description | Documents |
|---|------------------|
| Geo tagged photographs / videos of the facilities | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

C. Any 2 of the above

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

| File Description | Documents |
|--|------------------|
| Geo tagged photos / videos of the facilities | No File Uploaded |
| Various policy documents / decisions circulated for implementation | No File Uploaded |
| Any other relevant documents | No File Uploaded |

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

| File Description | Documents |
|---|------------------|
| Reports on environment and energy audits submitted by the auditing agency | No File Uploaded |
| Certification by the auditing agency | No File Uploaded |
| Certificates of the awards received | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

| File Description | Documents |
|--|------------------|
| Geo tagged photographs / videos of the facilities | No File Uploaded |
| Policy documents and information brochures on the support to be provided | No File Uploaded |
| Details of the Software procured for providing the assistance | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

NCC in the college plays a vital role in promoting inclusive environment towards cultural, regional and socioeconomic diversities among students. College has three wings of NCC units.

College provides an inclusive environment for students to experience various life lessons from senior citizen of the country.

| File Description | Documents |
|--|------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Postgraduate students have the Research methodology subject as a part of curriculum with the objective to acquaint with the ethics in research in connection with their contribution society. Every year institute organizes blood donation camp.

| File Description | Documents |
|--|-----------|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | Nil |
| Any other relevant information | Nil |

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

| File Description | Documents |
|--|------------------|
| Code of ethics policy document | No File Uploaded |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Institution organizes national festivals and birth / death anniversaries of the great Indian personalities. National integration day is celebrated every year in our institution to grow with unity, peace, love and brotherhood among the students. To bring together students of the various religious, social, cultural, economic and educational background, the birth and death anniversaries of National personalities are celebrated in our institution which includes Dr, Radhakrishnan birth day (Teachers day) celebration, Dr. A.P.J. Abdul Kalam vision for the Nation Fest

etc. These encourage the feeling of common identity amongst the students even though they are from different races, cultures, religions, or regions in order to build a strong developed nation.

| File Description | Documents |
|---|------------------|
| Annual report of the celebrations and commemorative events for the last (During the year) | No File Uploaded |
| Geo tagged photographs of some of the events | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

CATHARSIS - Inter Department Cultural

*Catharsis 2021

The department of social work has organized the cultural fest -"Catharsis 2021" on 5th March 2021. The inaugural function of the cultural fest started at 10.00 am. Ms.M.Sharmila devi, Head, Department of MSW welcomed the gathering. .Dr.Selvarj, Principal Ganesar college of Arts and science was the chief Guest. He delivered a speech and in his talk he appreciated the department for organizing such a function to enhance the students knowledge. The department conducted the ten events both on stage and off stage (Speech ,Drawing ,Mime ,Skit, Dance, Poster making, Vegetable carving, Art from waste, Dumb charade ,Group song).

Rural Camp

The students who are selected to represent the class are guided by the faculty members for visiting the purposed places and identify the needs and interests of people through professional interactions. Thus the place suggested and selected was Konnaiyur. A pilot visit was undertaken by 4 students and 1 faculty member to identify the needs and social constraints prevailing.

| File Description | Documents |
|---|-----------|
| Best practices in the Institutional website | Nil |
| Any other relevant information | Nil |

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

College has a research cell which encourages students to participate in research activities.

| File Description | Documents |
|--|------------------|
| Appropriate web in the Institutional website | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.3.2 - Plan of action for the next academic year

To facilitate continuous upgradation and updation of Knowledge & Use of Technology, by Faculty and Student.

To encourage and facilitate Research Culture, to promote Research by students and Faculty and Consultancy by Faculty.

Developing more formal linkages with other universities and colleges through MoUs will improve knowledge transfer, and the IQAC will focus its efforts in this direction.

The IQAC plans to increase the college's outreach efforts.

To obtain better NIRF Ranking