YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution Ganesar College of Arts and Science, Melasivapuri

- Name of the Head of the institution Dr. M. Selvaraju

- Designation Principal

- Does the institution function from its own campus? Yes

- Phone no./Alternate phone no. 04333247603

- Mobile no 9486181367

- Registered e-mail iqac.ganesar1909@gmail.com

- Alternate e-mail ganesarcollege1909@gmail.com

- Address College Road, Melasivapuri, Ponnamaravathy Taluk

- City/Town Pudukkottai District

- State/UT TamilNadu

- Pin Code 622403

2.Institutional status

- Affiliated /Constituent Affiliated

- Type of Institution Co-education

- Location Rural

- Financial Status **Grants-in aid**

- Name of the Affiliating University **Bharathidasan University**

- Name of the IQAC Coordinator **Dr. PR. Alagammai**

- Phone No. **04333247603**

- Alternate phone No. **04333247218**

- Mobile **9976072141**

- IQAC e-mail address **iqac.ganesar1909@gmail.com**

- Alternate Email address **alagammai.phd@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year) https://ganesarcollege.edu.in

4.Whether Academic Calendar prepared during the year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: https://ganesarcollege.edu.in

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.21**	**2019**	**14/06/2019**	**13/06/2024**

6.Date of Establishment of IQAC **05/03/2014**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Depa rtment /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	**NIL**	**NIL**	**NIL**	**NIL**

8.Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9.No. of IQAC meetings held during the year   `3`

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   `Yes`

- If No, please upload the minutes of the meeting(s) and Action Taken Report   No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   `No`

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

`Faculty Orientation Programme for newly recruited faculty members was conducted on. New faculty members actively participated.`

`Submission of AQAR Report 2020-2021`

`Participation in NIRF 2021`

`Students Satisfaction Survey on Overall Institutional Performance`

`Feedback on Curriculum from Students, Teachers, Employers and Alumni`

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To establish MoU	One MoU has been signed by social work department.
To participate in NIRF	Our institution participated in the National Institution Ranking Framework in this year
Feedback on Curriculum from Stakeholders	Feedback on curriculum was Collected from Students, Teachers, Alumni and Employer
College Website updating	updated
To implement ERP	In order to equip with egovernance, Automate software has been installed in our college from this year. This software focuses on easing administrative hassles which is achieved by harnessing all kinds of data and locating it centrally for efficient student data management in terms of transparency and reliability

13.Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
Governing Council	31/01/2022

14.Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	Ganesar College of Arts and Science, Melasivapuri
• Name of the Head of the institution	Dr. M. Selvaraju
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	04333247603
• Mobile no	9486181367
• Registered e-mail	iqac.ganesar1909@gmail.com
• Alternate e-mail	ganesarcollege1909@gmail.com
• Address	College Road, Melasivapuri, Ponnamaravathy Taluk
• City/Town	Pudukkottai District
• State/UT	TamilNadu
• Pin Code	622403
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural
• Financial Status	Grants-in aid
• Name of the Affiliating University	Bharathidasan University
• Name of the IQAC Coordinator	Dr. PR. Alagammai

• Phone No.	04333247603
• Alternate phone No.	04333247218
• Mobile	9976072141
• IQAC e-mail address	iqac.ganesar1909@gmail.com
• Alternate Email address	alagammai.phd@gmail.com

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4.Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	https://ganesarcollege.edu.in

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Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
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8.Whether composition of IQAC as per latest NAAC guidelines	Yes
• Upload latest notification of formation of IQAC	View File
9.No. of IQAC meetings held during the year	3
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes

• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

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- Name of the statutory body

Name	Date of meeting(s)
Governing Council	31/01/2022

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021-2022	15/02/2023

15.Multidisciplinary / interdisciplinary

- The College offers Multidisplinary / interdisciplinary undergraduate programmes in departments like Tamil with Computer Science and Maths with Physics, Commerce with

Computer Science, Computer Science with Maths and Physics.

- In addition to that, all the students are given interdisciplinary exposure through supportive courses, life skill courses and Non - Major Elective courses. In postgraduate courses, emphasis is given on interdisciplinary projects.

16.Academic bank of credits (ABC):

Efforts are being taken in the form of creating awareness among the students about the Academic bank of credits.

17.Skill development:

All departments offer skill-based courses to improve the skill development among students. Apart from offering skill based courses
from the academic expertise of the college, separate memorandum of understanding (MoU) have been signed to promote skill development.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

- The college strongly believes in the Indian knowledge system due to its rich heritage spanning 114 years of educational service to the needy poor students from socially and financially backward area. Commerce, Bank Management, Maths, Physics, Social Work under graduate programmes are offered through Tamil medium also.
- Books for study and reference for tamil medium students are available in plenty in the Department and General Libraries. Part-I language Tamil taught during the first four semeter of the UG programme.
- Many departments conduct cultural competitions that contribute to the celebration of Indian art forms. Traditional festivals such as Pongal, Deepavali, Vinayagar Chathurthi, Onam, etc., are celebrated on a grand scale in the college.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

- Our curriculum design is basically designed in the line with learning outcome based curriculum framework of UniversityGrants Commission.
- Every programme is offered with programme objectives, programme specific objectives and the expected programme

outcomes.

- Also every course in a programme is designed with the course objective and course outcomes. Syllabus Articulation matrix and PO-CO mapping have been drawn for all the courses included in the entire curriculum.

20.Distance education/online education:

Our college does not offer any Distance education programme. Online classes were conducted in the period of covid pandemic only.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	8

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	1048

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	1048

File Description	Documents
Data Template	[View File](#)

2.3 Number of outgoing/ final year students during the year	383

File Description	Documents
Data Template	View File

3.Academic

3.1	**51**
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	**55**
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution

4.1	**40**
Total number of Classrooms and Seminar halls	

4.2	**365000**
Total expenditure excluding salary during the year (INR in lakhs)	

4.3	**69**
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- **our college is affiliated with Bharathidasan University, we adhere to the curriculum devised and assigned by the university. The syllabi are distributed to faculty members by the principal.**
- **The curriculum is designed to ensure flat the students have**

- the required domain knowledge, skills and attitudes. The factors considered for design of curriculum.
- The papers given for the UG and PG programs are divided to the Professors according to the hours allotted for them. Under the guidance and supervision of the head of the department the professors teach the entire syllabus allotted for them within the time frame prescribed by the University.
- The institution buys and helps the professors with the necessary texts for teaching the syllabus effectively. The institution encourages the department to buy books every year to update the department library for carrying out the task of teaching the curriculum successfully for the benefit of the students.
- The institution takes care for the effective implementation of the curriculum that both the professors and the students must be with the texts when the teaching is going on in the classroom.
- The institution cares a sound way of teaching, active participation of both the professors and the students in the teaching and learning process.
- It also cares for the right valuation of the answer papers written by the students to assess the ability, subject knowledge and efficiency of the students.

File Description	Documents
Upload relevant supporting document	**No File Uploaded**
Link for Additional information	http://ganesarcollege.edu.in/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- At the beginning of each academic session, college prepares its proposed academic calendar, which is uploaded in the college website.

- The proposed academic calendar is prepared according to the notices and circulars received from the affiliating university.

- Students are informed about the academic calendar of the college notifying the probable teaching days, dates of internal examinations, curricular, extension related and co-

curricular activities.

- As a part of the vision of the teaching and learning process, the institution adopts a continuous Internal Evaluation system to assess all aspects of a Students development and understanding on a continuous basis throughout the year.

- Centralized Internal examination is conducted every semester and the principal and Head have looked into it.

- Course wise, curricular plans and year wise Teaching plans are prepared and authenticated with the signature of the Head of the Department periodically.

- Centralized Internal examination is conducted every semester and the Principal and Head have looked into it. The schedule of the invigilator and the subject for each day's order is prepared and followed.

- Though they are in remote learning, these continuous internal tests increase the pass percentage as well as the continuous reading habits of the students. For Skill Based and no major elective papers, external examiners are appointed from another department as a part of the interdisciplinary approach of evaluation.

- Only for the Internal Assessment, the institution evolves a method of awarding marks to the students.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	http://ganesarcollege.edu.in/

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for	**C. Any 2 of the above**

UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

8

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

02

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total

number of students during the year

72

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

- Courses which are relevant to professional ethics, gender equity,human values, environment and sustainability are being taught in the curriculum with due credits. They include:
- Gender Studies: This course deals with the necessity of gender equity by the way of, women empowerment, awareness on enacted Rules and Acts to protectwomen from atrocities.
- Environment Studies: This course on Environment addresses the issues regarding the preservation of our environment from pollution, biodiversity, illeffects of deforestation, and other serious threats to our environment. It also creates awareness among the students on the conservation of resources and preservation of environment for sustainable growth.
- Value Education: Human values are taught with an objective that the student should understand and respect the values which can be ascribed to each and every human being on various accounts. This makes a course on Value Education which has been included in the curriculum focussing on the various possible values which a man or woman can posses for making the life of them valuable and accountable.
- All the above courses are made compulsory in the UG curriculum and have 2 credits each. Environmental Studies , Value Education and Gender Studies are taught in first, second and sixth semesters, respectively.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

5

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

73

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution	B. Any 3 of the above

from the following stakeholders Students Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	http://ganesarcollege.edu.in/
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	http://ganesarcollege.edu.in/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

363

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

363

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

- **Performance in Continuous Internal Assessment (CIA). In addition to the above three aspects, exclusive monitoring of each student by Mentors(Tutor Incharge) helps to categorize learners. Motivational process, for effective use of the potential that the corresponding student have, has been initiatedby the respective mentors. A systematic evaluation process consisting of periodic tests, and class performance is followed to keep track and assess the learning levels of students.In our course, field work is important we give some screening tests related to subjects and field work, then find advanced learner's and interested students.**

Advanced learners

By making them to prepare various assignments on various themes and issues.By making them to take seminars frequently.By encouraging them to go and attend various inter collegiate meet. Etc.By stimulating them to get university ranks.By giving them a chance to clarify their doubts between 3.30 to 4.30.By stimulating them to send library frequently so as to read advanced materials and various subjects.

Slow learners

By sending them to library to take copies of past university question papers and asking them to work out the same.By conducting remedial class between 3.30 pm to 4.30 pm.By giving assignment on various subjects.By raising questions to them frequently so as to make them at most attentive.By hearing their grievances and causes of poor performance and there by taking steps to remove or redress the same at the earliest.

File Description	Documents
Paste link for additional information	http://ganesarcollege.edu.in/
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1048	**51**

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The university practices a teaching methodology which focuses on imparting education through a student centric approach. This methodology helps to transform students from being related to the role of passive recipient to active and involved stake holders, apart from boosting their confidence and encouraging impendence. Since students vary in their ability to comprehend and absorb it is not possible to address the needs and expectations of individual students and expect a uniform learning of outcome from them all in a teacher centric class. The teacher facilities learning by allowing each individual student to comprehend at their involvement in class activities. So that they can absorb and grasp information at their own pace.

Our institution continuously implements different student centric methods though blended mode of teaching. Besides attending to the rigorous academic work that takes place within the four walls of the classroom, students are encouraged to participate in various co-curricular and extracurricular activity. Participative learning and problem - solving methodologies such as case study, group discussions, project works, field trips, class seminars,educational tours etc.,is practised. Sixdepartments (Tamil,English, Maths, Commerce, Social Workand Computer Science) have taken project work as core papers. This helps the students to cultivate higher order thinking and problem-solving skills.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	http://ganesarcollege.edu.in/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT tools empower both teachers and learners. They transform the teaching and learning process from being highly teacher – dominated to becoming student – centric and this transformation results increased learning gains for students, creating and allowing for opportunities for learners. In addition, they are cost-efficient and eliminate the usage of paper. Alongside minimizing cost, they also save time during class lectures enabling swift and dynamic transmission of content. They provide access to dynamic teaching and learning methods and facilitate easy student management. ICT is a powerful tool for educational change and reform. Appropriate use of ICT has helped the college raise the interest levels amongst the students and has helped connect learning to real-life situations. Students enjoy while learning and perform better.

Besides the chalk and talk method of teaching, the college makes intensive use of ICT – enabled tools, including online resources for effective teaching and learning process. The faculty use ICT enabled classrooms with LCD projectors, Wi-Fi connectivity, software, PowerPoint presentation developed knowledge and practical learning, and the labs are updated with new software like python, Math lab, Microsoft office, the latest excel utility.

After teaching the lessons through the usual method of teaching then, the professors will go for power point presentations to explain the important key points to help the students to remember well the chief ideas and the key words and phrases.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

51

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

04

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

03

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

24

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

There is a standard process of internal examination in the college. According to the academic calendar, a student has to appear in 4 unit test and 2 terminal examinations, out of seven internal examinations. The schedule of the internal examination is decided at the beginning of the session, in the form of academic calendar. According to the academic calendar, a teacher has to take unit test, which may be in the form of written test, black-bored presentation, power point presentation, and quiz on subject or by other method, which the subject teacher decides the marks of unit test are shown in the classroom and each student can ask about its performance.

Texts for every lesson and units are conducted for improving students learning capacity as well as for assessing their good involvement in study, their good interest in learning the select and their enthusiasm in developing their language students have been made write assignments for lessons in every unit. Three major internal examinations are conducted along with the regular class

tests. Answer papers for all the tests are valued and given to students the professors point out the mistakes in the answer papers and give counselling to them for the correction of their mistakes and for improving performance in the test thus are the internal examination assessments are alone openly and genuinely and marks are given to students according their involvement interest and performance.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	http://ganesarcollege.edu.in/

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Class tests are conducted after teaching every lesson and corrected papers are given students sooner. The three internal examinations for all units for papers are conducted, corrected papers are given to students to see answers are corrected and marks are given daily. If students have any grievances which they can express to the professors freely and immediately regarding the allotment of marks to their answers, and the professors react and rectify them immediately. Thus tests and internal examinations are conducted fairly answer papers are corrected with care marks are given openly.

The institute has devised an efficient mechanism to deal with examination related grievances which transparent in the pattern and conduction of CIE and rectification of grievances is time bound.

The college follows strictly the guidelines and rules issued by the affiliating university while conducting internals and semester – end examinations.

At Institute Level:

At Institute Level, an examination committee comprising of a senior teacher as convener and other teaching and non-teaching staff as members is constituted to handle the issues regarding evaluation process.

Parents are informed about their ward's performance through SMS and e-mail. Students are counseled by the faculty mentor and

remedial classes are conducted for students who have failed in the examination. Retest for the internal assessment are conducted for students who remain absent for internal exams due to genuine reason.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	http://ganesarcollege.edu.in/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Teachers and students are aware of the stated programme and course outcomes of the programmes offered by the institution. The invitations and notices for all the programmes and courses conducted in every department are displayed on the notice board of the college. The outcomes of the programmes and course are intimated to the professor and the student through notices displayed on the notice bored through circulars read in the classroom through circulars read in the classroom through the form of announcement to the student in the department meeting annual function and in the principal and management meeting with the all staffs of the college.

Mechanism of communication:

- The college adopts outcome based education rather than input oriented bell shaped curve of learning. The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students.
- Graduate attributes are described to the first year student at the commencement of the programme.
- At least five courses are spent by the teachers for introducing the subject to the students.
- Learning outcomes of the programmes and course are observed and measured periodically.
- Soft copy of curriculum and learning outcomes of programmes and course are uploaded on the institution website for reference.
- The importance of the learning outcomes has been communicated to the teachers in every IQAC meeting and staff meeting.

- ○ **The students are also communicated about the programme outcomes, programme specific outcomes and course outcomes through tutorial meetings.**

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	http://ganesarcollege.edu.in/
Upload COs for all Programmes (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attention of programme outcomes programmes specific outcomes and course outcomes are evaluated by the institution.

Our institute is affiliated to Bharathidasan University, Thiruchirappalli. We offered under graduate, post graduate and research programmes and course under faculty of Arts and Science. For these programmes and courses, the institute followed by the curriculum designed by our affiliated university. The programme outcomes, programme specific outcomes and course outcomes are evaluated by the institution and the same are communicated to the students in the formal way of the discussion in the classroom and departmental notice board. Every Programme has its own uniqueness and the programme outcomes are well defined in easy terms.

Feedback received from the students on the course and programme outcomes is a better way of understanding the successful attainment of the outcomes. As the students' comments on the syllabus and the outcomes are very much positive,which reveals that the syllabus they studied clearly yields the defined outcomes. The passout percentage of both UG and PG programmes is an indicator for outcomes attainment.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	http://ganesarcollege.edu.in/

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

347

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	**No File Uploaded**
Paste link for the annual report	http://ganesarcollege.edu.in/

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://ganesarcollege.edu.in/

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

09

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Institution has provided on duty to the staff members to transfer their technical knowledge to other institutions through invited

lectures, training programmes, workshops. Staff members are provided on duty to attend and present their research papers in Seminars and conferences. The staff members are provided opportunity to exchange their ideas, research innovations through collaborations and encouraged to do Refresher course and faculty development programmes.

Department of commerce will planned to create the ecosystem for the commerce students to exploring their knowledge of new ideas and sharing of knowledge with other likeminded in their area of interest. College has taken initiative steps towards developing ecosystem for innovations and knowledge sharing system. Our college provides a conducive environment for promotion of Innovation. All required facilities are provided and Guidance is extended to the students. Students are encouraged to actively involve in the application of Technology for societal needs. Ideas and innovations flow steadily with the startup a beginning was done to nurture our students and transform, innovations in to a vital force for economic growth.

Department of social work will planned to create the ecosystem for the social work students to exploring their knowledge of new ideas and sharing of knowledge with other like minded in their area of interest. College has taken initiative steps towards developing ecosystem for innovations and knowledge sharing system. Our college provides a conducive environment for promotion of Innovation. All required facilities are provided and Guidance is extended to the students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://ganesarcollege.edu.in/

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

01

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

4

File Description	Documents
URL to the research page on HEI website	http://ganesarcollege.edu.in/
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

3

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

2

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The social work students learnt social values and skills and what is social responsibility and what is the role of students on extension activities organized by the institution. Institution ensuring the students to participated reach out programmes, the students are observing the community needs and identifying the various issues and problem. Finally the students contribute their service to the community upliftment. In our department will decide to work for vulnerable section. In future our department students are involved in weekly one day social service and practice by applying social work theories for the betterment of neighbourhood and community development.

Students' service is helpful to the society and maintain the environment clean and green. the objectives of pursuing extension activity in a village are as follows:

- **To create literacy awareness among the villages**
- **To divulge social and environmental awareness**
- **To divulge hygienic awareness**
- **To carry out Tree plantation programme**
- **To impart scientific knowledge relating to agriculture.**

File Description	Documents
Paste link for additional information	http://ganesarcollege.edu.in/
Upload any additional information	**No File Uploaded**

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

`0`

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

`06`

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

`528`

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

02

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

01

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES
4.1 - Physical Facilities
4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

- The institution has adequate infrastructure.

- The infrastructure facilities and learning resources categorized as a learning resources and infrastructure required for library laboratories, computer, class rooms, teaching, events, meeting and containing support facilities.

- In our college has well-furnished and physical Infrastructure.

- Keep the Campus Neat and pollution free.
- The college is start working from 10.00 am to 4.00 pm.
- Separate rooms are computer Lab, Sports, IQAC room, Staff room, Principal room and Office room.
- A Multi purpose hall Sanmarga Sabai for conducting various activities with a seating capacity of around 200 persons.
- A Multi purpose hall with LCD Projection System.
- Computer Lab with 60 Computers.
- Computer Lab with Internet Facility.
- Computer Lab will be open all working Days.
- The students are enjoying to study in pollution free atmosphere.
- Trees and plants are planted and maintained.
- We have a control library in our college with specious flour.
- The Library is computerized.
- The college library is open to the uses on the working days of the college without any exception.
- Our College has one solar Eclipse panel board and purify water tank for students. Every floor has one or more drinking water coolers attached with a water purifies.
- Toilet for both male and Female students on each floor of the College.
- Power generator (Inverter) for Providing backup electricity.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	http://ganesarcollege.edu.in/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

- **A Playground is available for outdoor games.**
- **There is a badminton court in the college campus.**
- **Some of Indoor and Outdoor games.**

1. **Kabadi**
2. **Kho-Kho**
3. **Cricket**
4. **Badminton**
5. **Chess**
6. **Marathan**

- **The college has a well equipped gymnasium.**
- **The College has a conducts yoga course.**
- **In our college conducts various cultural activities like Rangoli, Cooking and Mehandi etc.**
- **The College gives almost importance to the overall development of the students and organizes various sports games, and cultural activities.**
- **Multi Gym Orbitreks Incline Bench Press Barbells Lateral Pull Down Machine Dumbbells YOGA CLASS An exclusive facility is provided with a dedicated yoga teacher for training both the students and faculty.Practicing yoga helps a deep lasting personal transformation. Every year on June 21st, the InternationalDay of Yoga is conducted where all the students and faculty proactively participate and also our collegeconducted, Bharathidasan University's Approved certificate course in Yoga for our student. CULTURAL ACTIVITIES The college believes in all-round development of its students. It constantly encourages them to take part inextra-curricular activities to spark their interests and cultivate leadership qualities as well as team spirit.Students clubs like Literary club, Music club are established. Students actively practice and participate inextra curricular activities, participate in university level competitions and won cash prizes.**

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	http://ganesarcollege.edu.in/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

06

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	http://ganesarcollege.edu.in/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

365000

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library is provided with fully automated software system. Thesoftware system from 2018 and isregularly updated. The

version of the software is (DigitalLib) library automation software with OPAC & Gate Entry. Data processing: This includes the processing or tabulation of all types of data. Provision of such services on (i) anhourly or time -share basis, and (ii) management or operation of data processing facilities of others on atime sharing basis; on a fee or contract basis. Current status of Nirmal Software Services Private Limited is Active.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	http://ganesarcollege.edu.in/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

66585

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data

for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

67

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

- College has IT facilities for the students as well as teachers.
- They can use these sources to upgrade themselves. Each year the Institution updates its IT facilities throughout the campus.
- We have lecture rooms, Seminar Hall, Auditorium and Well equipped Library.
- Each department has a classroom that is properly equipped with LCD projectors and audio visual systems.
- The complete campus has a CCTV monitored facility. CCTV installed throughout the campus to monitor the campus activities.
- Modem is provided to departments so the students can access through their laptop or Mobile phone in the College campus to download e resources and their activity based learning in classrooms.
- The college has the signage for departments and buildings which would be useful for the newcomers and visitors.
- Event details are displayed on the college Website. Institute regularly updates IT facilities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://ganesarcollege.edu.in/

4.3.2 - Number of Computers

69

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

365000

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<u>View File</u>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution practices a policy of decentralization of authority for efficient look over, maintenance and best utilization of its available resources. In our college, computers, labs, sports complex, ICT classrooms are utilized effectively through well planned schedule. Computers present in common lab maintained by Department of Computer Scienceare used to conduct special computer class for all first-year students. Science labs

are used for regular academic purpose and also to do any basic scientific research for faculty members and students. All departments are provided with computers and internet facility. They use the computers and net facilities for registration for National Academic Depository, download e-notes, sending feedbacks to IQAC, download videos and audios and to maintain the academic records of the students. In our central library, we have subscribed for N-LIST, INFLIBNET and NPTEL resource materials. Plagiarism software is available for student and research scholars. Library is kept open till 5.00 PM. During university examination, the library is kept open for students Except Sunday, library works on all weekdays. Students can use these facilities to equip their knowledge base at anytime and anywhere. Students make use of the indoor stadium after the regular academic hours. Students can utilize the indoor and outdoor stadium on thier free hours. After regular academic hours, students use the indoor and outdoor stadium. A movement register is available where the students enter the sports properties.Seminar hall is used to organize invited lectures, PTA meeting, alumni meeting etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://ganesarcollege.edu.in/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

557325

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

557325

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<u>View File</u>

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to Institutional website	<u>http://ganesarcollege.edu.in/</u>
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	<u>View File</u>

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

`368`

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

`11`

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File](#)

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	`C. Any 2 of the above`

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View File](#)
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

`11`

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

`45`

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

`0`

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

04

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at unive rsity/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Each department in our college has its own association with its council representatives. A III year student takes the lead as the student's council representative of the association of the respective department. Student form the II & I year are appointed as members. The members bring the views and suggestions related to subjects, syllabus and other issues of the entire class to the Council representative. The Council representative inturn brings the issue to the HOD of the department. The HOD discuss the issues with the staff members of the concerned department to bring out a solution to the represented issues.The student Council representative and the members take the responsibility of organizing the invited lectures and other programs conducted by the department. They also take the roll in arranging industrial visits after discussing with the class students. NSSand YRC committees are organized in order to make the students to excel in these fields and thus, every year, students participate actively in these committees in order to serve the society. Apart from this, the students actively participate in following committees: Sports, Cultural Committee, Career Guidance & Entry In Service , SC/ ST Cell, OBC Welfare Committee, Minority Welfare Committee, Swatch Bharat,Anti Ragging Cell, Internal Complaint Committee,

Youth Red Cross Society ,Cultural Committee, Red Ribbon Committee, Women Empower Committee etc..

File Description	Documents
Paste link for additional information	http://ganesarcollege.edu.in/
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

16

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has been conducting Alumni Association Meeting for the past 25 years. The institution has are registered Alumni association in the name "Ganesar Arts and Science College Alumni Association" which was registered on 21-03-2011. Ganesar Arts and Science College Alumni Association has been registered under the Tamil Nadu SocietiesRegistration Act, 1975 (Tamil Nadu Act27 of 1975). Regd. NO is Si.No: 18/2011. The objective of this association is to have continuous cordial relationship and contacts with the passed outstudents in future and forever. We invite the old students of our college who hold positions in some prominent firms to deliver a special lecture to motive other students of our college. Their interaction with students will help

them to acquire and enhance their skills to face the challenges during job interviews and placement. To create a chance to parents to attendimportant functions, seminars and educational programmes of the college whenever possible. To have concrete and continuous contact with the college to furnish the latest positions, placements andaddress of the alumni members. They suggest some ways and means to develop the infrastructure and academic performance of our students and our college with the current trends.

File Description	Documents
Paste link for additional information	http://ganesarcollege.edu.in/
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Ganesar College of Arts & Science, Melasivapuri, has been a radiant star shining in the firmament of education since 1909. It has a balanced blend of Tradition and Modernity. It has been inspiring studentswith its quality education. Students have been chiseled to become intelligent citizens who strongly imbibe the spirit of morality. It has been growing like a royal banyan passing its Centenary Year. Our College has been a temple of wisdom, where scholars undertake intellectual pilgrimage to glorify the Classical Tamil.Realizing the fact that Tamil and Saivam are inseparable twins, our College has been rendering services, which are historically, socially and intellectually significant. If we have a glance at the history of our old students who got enlightened in this renowned institution, we can realize the praise worthy standard of our College. Our students, who got educated and their personality developed here and who have been servingin every walk of life, have been bringing more laurels

to our College. Our vision is to produce disciplined, competent, socially committed and morally upright intellectuals through high quality education and research. The college aims at the training of young men and women of quality to be leaders in all walks of life so that they may serve the people of our nation in truth, justice and love.

File Description	Documents
Paste link for additional information	http://ganesarcollege.edu.in/
Upload any additional information	**No File Uploaded**

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

(1) Principal an ex-officio member serves as the Secretary of the governing body and Chairperson of IQAC. Various statutory and non-statutory committees are formed in consultation with the IQAC. Faculty members are given representation as either convener or member of different committees to ensure smooth functioning. (2) At Department level, meetings are convened to discuss the Council decision and the programs for the entire financial year. The work is assigned among the faculty members for the smooth and effective functioning of the department. Role like test coordinator, vice-president, extension activity coordinator, department library in-charge, department NAAC representative is assigned among the faculty members. Discussion about the academic progress of the students, co-curricular and extracurricular activities, research activity, digital learning aspects etc., and also elucidate various strategies for enhancing the quality. (3)We have 23committees which organises programmes covering varioustopics to enhance and enrich the knowledge of both staff members and students. Outreach programmes are conducted by the committees to help the society. (4) Students are given representation in 15committees of the college.In association activities, students are assigned the role as secretary, joint secretary, and a representative from each class to develop leadership and service aptitude.

File Description	Documents
Paste link for additional information	http://ganesarcollege.edu.in/
Upload any additional information	**No File Uploaded**

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Every year, IQAC comes with different quality initiative strategies both in academic and administrative aspects.The IQAC Co-coordinator suggests quality sustenance and quality enhancement measures to be implemented in the college. The Heads of Department and Co-coordinators of committees involved invarious academic and non-academic programmes of their respective departments. GCASsets goals To provide an integral formation To create agents of social change To strive for academic excellence and promote research. For the modalities to achieve these goals, GCASoffers courses on core subjects, allied subjects, personality development, leadership, human rights for students. Also the goals are achieved by involving students in outreach neighbourhood programme training them in critical thinking training them in civics and duties of a citizen training them to work as a team. The Choice Based Credit System provides flexibility in programme options.

Strategic / Perspective plan: 1. To augment the curriculum 2. To incorporate a digital platform 3. To promote research and consulting, industry-institute interaction, and entrepreneurship. 4. To increase alumni engagement 5. To make a greater contribution to society and the environment.

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	http://ganesarcollege.edu.in/
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Statutory bodies of the College are the Governing Body (GB),

the Academic Council (AC) and the Finance Committee (FC). The GB
is constituted as per the norms of the UGC. With regard to the
holistic development of the college, the GB meets and chalks out
the entire plan for the institution. It proposes the introduction
of new programmes approves proposals for infrastructure
development. It assesses and evaluates all the activities of the
College and gives directions for improvement. The executive
leadership consists of the Principal,IQAC Co-ordinator and
assisted by a number of committees. The participatory role of the
management creates the involvement of the college staff, which is
necessary for the efficient running of the College.

The highlights of the Academic and Administrative practices are as
follows: The promotion of smooth relations among the stakeholders
in Campus life – Students and Teachers, Teaching and Non-Teaching
staff; the Administration and the Personnel. Promoting all round
discipline by ensuring punctuality in attendance (both students
and employees); stressing sartorial elegance (through dress code);
ensuring accountability and mutual responsibility through peer
supervision and guidance and constant monitoring of the quality of
service – delivery.

File Description	Documents
Paste link for additional information	http://ganesarcollege.edu.in/
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	E. None of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	[View File](#)

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

- **The college take welfare measures for teaching and non-teaching staff members on a humanitarian basis.**
- **The measures for teaching members include**
- **General Provident Fund**
- **Medical and Maternity Leave as per Government Norms**
- **Medical Insurance**
- **Group Insurance**
- **Festival advance**
- **Car loan from State Government**
- **House loan from State Government**
- **Gratuity Scheme of Pensions and**
- **Compensatory Pension Scheme**
- **On Duty for attending Refresher Course, Orientation Course and short term course.**
- **Non-Teaching:**
- **General Provident Fund**
- **Training for Promotion Medical and Maternity Leave**
- **Medical Insurance Gratuity Scheme of Pensions and**
- **Compensatory Pension Scheme**

File Description	Documents
Paste link for additional information	http://ganesarcollege.edu.in/
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend

conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**No File Uploaded**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

3

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Institutions performance appraisal System for teaching and non-teaching staff.

- **The institution has an effective performance. Appraisal System for teaching and non-teaching staff. Every year the outgoing students carry out and submit teacher evaluation and camps evaluation surveys. The Teacher Evaluation forms have I criteria related to aspects of teaching on which the opinion of the students is sought the duty filled in forms are analyzed by the principal and the feedback thus obtained is judiciously addressed for the betterment of the Teaching learning process. In cases where laxity or lacunae is observed the teaches in question is counseled by the principal and urged to improve his/her performance in the interest of professional up gradation and better service-delivery to our primary stakeholder, namely the student.**

The performance of non-Teaching Staff is improvised by the final year students in the campus evaluation survey. They are assessed on the parameters of efficiency, cordiality and over all helpfulness. These questionnaires too are analyzed by the principal who counsels those non-teaching staff members whose performance has invited criticism or needs improvement. The performance of those teaching and non-teaching staff members. Who have not fared well in the students feedback is closely monitored. An improvement in the subsequent performance of the said staff members has usually been noticed. In the infrequent instances when

this does not happen systematic reminders are issued to the concerned staff member in a bid to correct imbalances and restoreoptimal efficiency in the institution.

File Description	Documents
Paste link for additional information	http://ganesarcollege.edu.in/
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The accounts of the College are audited regularly as per the Government rules. Internal audit is done every year by the Office Superintendent and the Principal of the college. The internal audit is carried out by checking the receipts with fee receipts and payments, with vouchers and necessary evidence. It is ensured that all payments are duly authorized. The external auditor from the Joint Directorate Office conducts statutory audit at the end of financial year. The report of external auditor along with audited Balance Sheet and Income Expenditure account is maintained. External audit is also carried out by the Chartered accountant.

File Description	Documents
Paste link for additional information	http://ganesarcollege.edu.in/
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	**No File Uploaded**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

IN FUTURE WE DO.

File Description	Documents
Paste link for additional information	**http://ganesarcollege.edu.in/**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Academic Audit for every department was performed by the Internal Quality Assurance Cell in the presence of our Vice-Principal, IQAC Coordinator and IQAC members. The audit comprised three sessions namely, part-1 covering general information pertaining to the department, part-II covering faculty performance and part-III covering students' profile and their achievements. A report of the audit was generated by the committee and suggestions for improvement was sent to the concerned department.

IQAC planned the process of offering life skills and employability skills to the studentsand conducted a training programme for the teachers in the department of Foundation Courses .The Life Skills based education refers to an interactive process of teaching and learning that enables learners to acquire knowledge and to develop attitudes and support the adoption of healthy behavior. Life Skills education believes that early intervention and support at key moments in the lives of young people is vital.

Strategies of IQAC :

1. Ensuring timely, efficient and progressive performance of academic, administrative and financial tasks.

2. The relevance and maintenance of quality in academic and research programmes.

3. Optimization and integration teaching and learning modern methodologies

4. Sustained and inclusive growth and development

5. Always desires for a better quality initiative File Description Document

File Description	Documents
Paste link for additional information	http://ganesarcollege.edu.in/
Upload any additional information	**No File Uploaded**

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews teaching and learning process with the help of the management andstaff committee. Here after we do the process along with IQAC. Institutional mechanisms to review the teaching- learning process Management review meeting Regular meeting with the head of the principal. Regular faculty meeting by the head of the department. Regular all faculty meeting by the management members. Internal and external audits, Methodologies, Semester exam, result analysis, Student feedback, Parents feedback, Feedback from alumnae Implementation of innovative teaching methodology. Teachers feedback Logbooks (work done register) for all subjects including practical Student attendance Student profile.

File Description	Documents
Paste link for additional information	http://ganesarcollege.edu.in/
Upload any additional information	**No File Uploaded**

6.5.3 - Quality assurance initiatives of the	B. Any 3 of the above

institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	http://ganesarcollege.edu.in/
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	**No File Uploaded**

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

- **Ganesar College of Arts and Science, Melaisivapuri, under takes several measures and programmers to promote a culture of aspect and equality for female gender and also to provide opportunities and programs for female gender to be financially, mentally and emotionally empowered.**
- **This help to promote their growth as individuals in their own right various programmers are organized to promote gender equality.**
- **Gender sensitivity is an inherent value in the cultural ethos of the Institute and its neighboring community, as is widen by the following facilities.**
- **Safety and Security**
- **Counseling**
- **Common Room**
- **Our Institute takes various measures and provides all facilities to ensure safety and social security of all the inhabitants of the campus.**
- **Gender equality is one of the key challenges failing society today. Equal opportunities are provided to all individuals**

irrespective of gender, race, cast, color, creed, languages, religion, political or other opinion national or social origin, property, birth or other status

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	**Nil**

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management:

- **For solid waste management different bins have been placed at different departments, wings and floors. The institution ensures that solid waste is segregated at the source and properly disposed. If is also ensured that is deposited to the panjayat board. The cleaner in each class rooms collect, clean, segregate and compile waste in the dustbins provided for each block and is taken to the damping guard provided by the college.**

Liquid Waste:

- **Sewage waste is treated through sewage treatment plants and**

`water is used for flushing in toilets.`

`E-Waste Management:`

- `Flip flops, memory chips, Mother board, generated by electronic equipments such as computers, pones, printers are recycled properly.`
- `Ganesar Arts and Science Undertakes Initiatives to obtain energy from various natural resources. The Institute is pioneer in establishing renewable energy source to meet the energy requirement of the campus.`
- `The solar power plants of total capacity of keep are installed in our campus.`

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus | `B. Any 3 of the above`

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: | `B. Any 3 of the above`

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways

4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	**No File Uploaded**
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**C. Any 2 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

- **Institution provides an of inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistics communal socioeconomic and other diversities, different sports and cultural activities different sports and cultural activities organized inside the college promote towards each other.**
- **Commutative days like**

1. **Saraswathi pooja**
2. **Vinayagar Chathurthi is celebrated in the college.**

- **This establishes positive interaction among people of different racial and cultural backgrounds. There are different grievance redressed cells in the Institute like student grievance redressed cell, Women grievance redressed cell which deal with grievances without considering any racial and cultural background.**
- **Institute has code of ethics for students and a separate code for teachers and other employees which have to be followed by each one of them Irrespective of their cultural regional, linguistic, communal socioeconomic and other diversities.**

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

- **The college has always taken various direct and indirect 116 steps which promote the awareness about various national identities and symbols. The college celebrates identities and symbols. The college celebrates the independent day & Republic Day with great pomp and vigor.**
- **We believe in giving holistic all round education to the students. And sensitizing students on our institutional rights values duties and responsibility is one of the primary educations given to the institute through various means. Sensitization of students and employees of the institution to the constitutional obligations is done through curricular s well as through extra-curricular activities. Many of the subjects offered have topics which density the students about the constitutional obligations. NSS unit of the institution conducts a cleanliness drive to mark the occasion of NSS camp in the college campus as well as in the nearby village area. An oath is taken by the student and faculties to keep their surroundings clean. Also many Skills and dance performances are presented in various events related to sensitization, various topics covered included corruption, responsibility of young child labor, negative influence of society on our passion and drams, social media abuse mental health etc.**

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**Nil**
Any other relevant information	**Nil**

7.1.10 - The Institution has a prescribed code	**A. All of the above**

of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

- **The institution believes that events and festivals should be celebrated as it is an important aspect of learning and instilling in students a strong sense of cultural identity. Faculty members, staff and students get together to observe these occasions and promote the message of unity, peace, love and happiness.**

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

: DEPARTMENT ASSOCIATIONS

2.ObjectivesOf The Practice To provide opportunities to the students to engage in a new social ambience as they work toward desired career goals To learn to interact with fellow students beyond the boundaries of a classroom To give a well-balanced experience in college life exposing them to quiz programme, debate, competitions that give them supplementary information to what is taught in class. To enhance the students leadership, teamwork, communication and interpersonal skills which will refine the abilities they require to fare well in the job market. To provide broader knowledge and greater exposure in one's own subjects.

ANTI-DOWRY CLUB

Objectives:

To create awareness of the evils of dowry among the youth. To encourage the youth to marry without collecting any dowry. To instil in the young minds of self-confidence and self-esteem

File Description	Documents
Best practices in the Institutional website	http://ganesarcollege.edu.in/
Any other relevant information	http://ganesarcollege.edu.in/

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Vocational courses are courses that are usually aimed to equip the students with maximum exposure to practical skills for a specific profession or field. These courses are Basic computer, Photoshop, DTP and office automation made to make students completely job ready. Unlike traditional courses, these courses strengthen the student's procedural knowledge and empower them as skill oriented person. In this context, our Management has already formulated a vision regarding vocational courses along with academic programs. By keeping an eye on the vision of the college, we planned to introduce vocational programs in our department of computer

science.

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

- **To Establishing Memorandum of Understanding (MoU).**
- **To conduct Faculty Improvement Program.**
- **To Include SBE/NME papers in Centralized Continuous Internal and external assessment.**
- **To organize internship for Students.**
- **To enhance the enrolment in IECD courses.**
- **To establish National Digital Library Club (NDL).**
- **To introduce soft skill program through external agency.**
- **To Create Google Classroom as E-learning practices.**
- **To motivate the faculty members to participate in Faculty development Programme through online mode.**
- **To organize Gender Sensitization Program through NSS, YRC and RRC.**
- **To Develop Short Learning Objects (SLO) for digital learning.**
- **Plan to invite resource persons to talk about the various aspects of computer techniques.**
- **To improve skill development, Employability and Entrepreneurship. It is planned to train faculty members in Learning management system and Evaluation with online teaching methods.**
- **Proposed to Conduct Capacity Building Programmes for Faculty Members, Non Teaching Staff and Students.**
- **To provide training for faculty members to prepare e-content materials.**
- **Faculty members are encouraged to publish research articles in UGC CARE List Journals.**