

**MINUTES OF THE MEETING**  
**INTERNAL QUALITY ASSURANCE CELL**

**Date & Time:** 15.07.2022&12.00 NOON

**Venue** : IQAC Room

**Agenda:**

1. Review of previous minutes of the meeting
2. Action taken report for minutes of the meeting
3. College activities
4. Any other matters with the permission of the chair

**Members:**

1. Dr. M. Selvaraju, IQAC Chairperson
2. Dr. V.A. Palaniappan, Department of Tamil
3. Dr. M. Suresh Kumar, Director of Physical Education
4. Dr. P. Kathiresan, Department of Tamil
5. Dr. M. Tamilselvi, Department of Tamil
6. Dr. S. Mudiarasan, Department of Tamil
7. Dr. KT. Murugesan, Department of Tamil
8. Dr. T. R. Deivanai, Librarian
9. Mr. V. Murugesan, Office Superintendent
10. Dr. PR. Alagammai, IQAC Coordinator
11. Dr. C. Kurinji, Alumni Nominee

**Self – Financed In charges:**

12. Dr. M. Mohammed Ibrahim Moosa, H.O.D of Commerce
13. Dr. A. Ramu, H.O.D of Physics
14. Mrs. S. Manjula, H.O.D. of Bank Management
15. Mr. A. Vadivel Murugan, H.O.D. of Mathematics
16. Mr. R. Raja, H.O.D. of Computer Science
17. Mr. S. Kulanthaivel, H.O.D. of English
18. Ms. M. Sharmila Devi, H.O.D. of Social Work



**Agenda 1: Review of previous minutes of the meeting**

IQAC Chairperson welcomed the members and briefed about the agenda. IQAC Coordinator readout the minutes of last meeting and it was reviewed by the members.

**Agenda 2: Action taken report for minutes of the meeting**

IQAC Coordinator read out the action taken report of previous meeting. Action taken report for the last meeting was discussed and confirmed.


**Agenda 3: College Activities**

In order to develop an effective system for the improvement in overall performance of the institute, IQAC has formulated cells and clubbed committees under respective cells. Department should maintain documents in the given formats.

**Agenda 4: Any other matters with the permission of the chair**

1. Placement of students and initiatives.
2. Promotion of research and innovation in the institute.
3. Departments should put effort in adding new value added courses for students.

IQAC Coordinator delivered vote of thanks.

  
IQAC Co-ordinator



  
Principal

**MINUTES OF THE MEETING**  
**INTERNAL QUALITY ASSURANCE CELL**

**Date & Time:** 10.03.2023&12.00 NOON

**Venue** :IQAC Room

**Agenda:**

1. Review of previous minutes of the meeting
2. Action taken report for minutes of the meeting
3. IQAC Programmes
4. AQAR
5. Any other matters with the permission of the chair

**Members:**

1. Dr. M. Selvaraju, IQAC Chairperson
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**Agenda 2: Action taken report for minutes of the meeting**

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**Agenda 3: IQAC Programmes**

It was resolved to organize/conduct the following programmes

1. Seminar on Self grooming Extempore
2. Seminar on Awareness in banking transactions
3. New Dimension of NAAC Assessment and Accreditation process

**Agenda 4: AQAR**

AQAR for the academic year 2021 - 2022 was presented to the Secretary. The secretary appreciated the criterion coordinators for their comprehensive preparation of AQAR.

It was resolved to submit the same with some corrections suggested by the secretary.

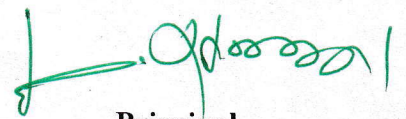
**Agenda 5: Any other matters with the permission of the chair**

1. Strengthen Teaching Learning.

IQAC Coordinator delivered vote of thanks.

  
IQAC Co-ordinator



  
Principal