



# GANESAR COLLEGE OF ARTS AND SCIENCE

(Accredited with 'B' grade by NAAC)  
MELAISIVAPURI - 622 403, PUDUKKOTTAI, TAMILNADU  
Phone: 04333 - 247218, 247603

Ref No: GCAS/IQAC/24-25/01

Date:

27.06.2024

**Date: 27-06-2024, Time: 3.00.PM, Venue: IQAC Room**

## **INTERNAL QUALITY ASSURANCE CELL (IQAC)** **MINUTES OF THE MEETING**

A Meeting of Internal Assurance Quality Cell of Ganesar College of Arts and Science was held on 27.06.2024 at 3.00 pm in IQAC Room.

The Chairperson Dr. V.A.Palaniappan welcomed the members. Dr.M.Suresh Kumar, Coordinator of IQAC, presented a review:  
The following points were discussed in the meeting:

<b>Sl.No</b>	<b>Agenda</b>	<b>Resolution</b>
<b>1</b>	Confirm of the meetings of previous Meeting on 13-10-2023 and Action taken report for minutes of the meeting	IQAC Co-ordinator read out the Minutes of earlier meeting and was approved by the members
<b>2</b>	SSS	Our college has successfully submitted our SSR-NAAC on 21-06-2024. It was accepted by NAAC and they have started the Student satisfaction survey. All the staff members were asked to clear the doubts of the students regarding the procedures of SSS filling.
<b>3</b>	DVV Clarification	As part of the NAAC certification, we expect the DVV explanation within 15 days, and all HODs have been notified about the DVV procedure.
<b>4</b>	Campus Maintenance	In connection with NAAC visit, all the HOD's were assigned the responsibilities to take care of the campus maintenance. And also asked them to give positive maintenance in the campus.

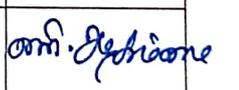
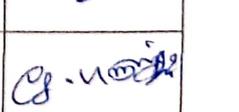
5	AQAR 2023-24	All HODs and criteria in charge were instructed to provide data for the filing of AQAR 2023-24 by July 25, 2024. All of the members agreed on this.
6	Academic Activities & Calendar	IQAC invited proposals for various initiatives to be carried out in 2024-25. A committee led by Drs. C. Kurinji and M. Subarna is created to prepare the calendar.
7	Purchase of LMS/MIS	The proposals for obtaining LMS/MIS from several companies have been collected and will be presented to our management together with this report.
8	Annual budget	All the HOD's are directed to provide annual budget for the activities to be carried out for this academic year.
9	Any other point with permission from the chair	The IQAC chairman complimented all IQAC members on their effortless work in compiling SSR for NAAC. And urged them to maintain their courage until the NAAC visit.

#### Action Taken of the previous meeting on 05-03-2024

Sl.No	Agenda	Action Taken
1	Confirm of the meetings of previous Meeting on 13-10-2023	Co-ordinator read out the Minutes of earlier meeting and was approved by the members.
2	Activities carried out in A.Y.2023-24 (Sem I) by all departments	The activities carried out in A.Y 2023-24 by all departments were recorded for preparing AQAR 2023-24 by IQAC.
3	Activity of bench marking of all the departments	As per the committee decision the IQAC members monitored the activities of the department and emphasized more on quality initiatives.
4	Initiatives proposed by IQAC	The Annual Report 2022-23 has been created and published on our college's website. Feedback from many stakeholders was gathered, and an analysis is being conducted. All departments will conduct result analysis after the parent university's findings are revealed. Student input on infrastructure facilities was collected at the end of the academic year 2023-24. According to their feedback, the institution has

		implemented 9 smart classrooms, bio-toilet facilities, and more RO water facilities.
5	Promotion of research and innovation in the institute	Policy documents were submitted to our management and waiting for approval.
6	Placement students and initiatives	The placement officer organized a placement campaign for final-year students in March 2024. The interviewed companies chose 90 pupils.
7	Discussion about CIA	Internal assessment test to be conducted on March 28, 2024.
8	Discussion on self-Appraisal for Teaching/No teaching staff	IQAC collected the staff appraisal from all the staff members.
9	Any other point with permission from the chair	Management has added few RO water facilities in the campus.

**Members Present:**

Sl.No	Name	Designation	Signature
1	Mr.C.RM.Ramanapriyan	Secretary, College Committee	
2	Dr.V.A.Palaniappan	Principal I/C	
3	Dr.M.Suresh Kumar	IQAC Co-ordinator	M.S. 
4	Dr.P.Kathiresan	Assistant Professor, Department of Tamil	
5	Dr.PR.Alagammai	Assistant Professor, Department of Tamil	
6	Dr.S.Mudiarasan	Assistant Professor, Department of Tamil	
7	Dr.K.T. Murugesan	Assistant Professor, Department of Tamil	
8	Dr.C.Kurinji	Assistant Professor, Department of Tamil	
9	Dr.S.Brindha	Assistant Professor, Department of Tamil	

10	Dr.V.Nithya Kalyani	Assistant Professor, Department of Tamil	<i>Galtm</i>
11	Dr.M.Subarna	Assistant Professor, Department of Tamil	<i>M. Subarna</i>
12	Dr.T.R.Deivanai	Librarian	<i>Dr. T.R. Deivanai</i>
13	Mr. V.Murugesan	Assistant, Office	<i>V. Murugesan</i>
14	Dr.M.Mohamed Ibrahim Moosa	Head, Department of Commerce	<i>M. Moosa</i>
15	Dr.A.Ramu	Head, Department of Physics	<i>Dr. Ramu</i>
16	Dr. R.Senthil Kumar	Head, Department of Commerce in Bank Management	<i>R. Senthil Kumar</i>

Minutes Prepared by Signature with Name and Date	<i>M.S.</i> 28/6/24 Dr. M. Suresh Kumar IQAC Co-ordinator	Minutes Passed by Signature with Name and Date	<i>V.A. Palaniappan</i> 28/6/24 Dr. V.A.Palaniappan Principal i/c
---	--	---	--



## GANESAR COLLEGE OF ARTS AND SCIENCE

(Accredited with 'B' grade by NAAC)

MELAISIVAPURI - 622 403, PUDUKKOTTAI, TAMILNADU

Phone: 04333 - 247218, 247603

Ref No: GCAS/IQAC Meeting Minutes/24-25/02

Date: 05.08.2024

**Date: 05-08-2024, Time: 3.30.PM, Venue: IQAC Room**

### **INTERNAL QUALITY ASSURANCE CELL (IQAC)** **MINUTES OF THE MEETING**

A Meeting of Internal Assurance Quality Cell of Ganesar College of Arts and Science was held on 05.08.2024 at 3.30 pm in IQAC Room.

The Chairperson Dr. V.A.Palaniappan welcomed the members. Dr.M.Suresh Kumar, Coordinator of IQAC, presented a review:

The following points were discussed in the meeting:

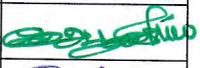
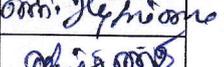
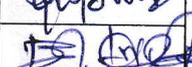
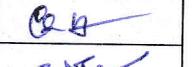
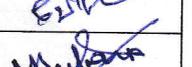
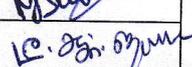
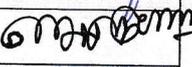
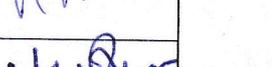
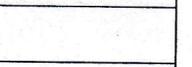
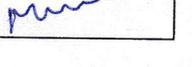
Sl.No	Agenda	Resolution
1	Confirm the previous meeting on 27-06-2024 and the action taken report for the meeting's minutes.	IQAC Co-ordinator read out the Minutes of earlier meeting and was approved by the members
2	SSR Prequalified	We were prequalified for the assessment on August 2, 2024. We were told to pay the logistics advance payment and the second level payment, as well as the logistics information regarding the nearby hotel and airport. Different dates for the peer team visit were chosen after consulting with our management.

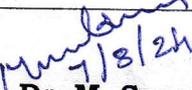
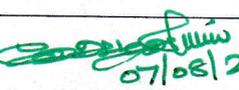
3	Any other point with permission from the chair	They were briefed about the visit by the IQAC chairman and coordinator, who encouraged them to support it wholeheartedly and calmly.
---	--	--

**Action Taken of the previous meeting on 27-06-2024**

Sl.No	Agenda	Action Taken
1	Confirm the previous meeting on 27-06-2024 and the action taken report for the meeting's minutes.	Co-ordinator read out the Minutes of earlier meeting and was approved by the members.
2	SSS	All staff members cleared the students' doubts and raised awareness about the procedures for filling out the SSS.
3	DVV Clarification	All HODs and criterion incharges added the necessary data for DVV clarification, which has been uploaded.
4	Campus Maintenance	Campus was maintained not only for the NAAC visit, but also for the health of the students.
5	AQAR 2023-24	The deadline for collecting AQAR 2023-24 data has been extended.
6	Academic Activities & Calendar	Academic activities took place according to the calendar's schedule.
7	Purchase of LMS/MIS	Since the cost is not affordable, some other companies were asked to provide a proposal.
8	Annual budget	The annual budget is sufficient to meet the demands for this year.

**Members Present:**

Sl.No	Name	Designation	Signature
1	Mr.C.RM.Ramanapriyan	Secretary, College Committee	
2	Dr.V.A.Palaniappan	Principal I/C	
3	Dr.P.Kathiresan	Assistant Professor, Department of Tamil	
4	Dr.PR.Alagammai	Assistant Professor, Department of Tamil	
5	Dr.M.Tamilselvi	Assistant Professor, Department of Tamil	
6	Dr.S.Mudiarasan	Assistant Professor, Department of Tamil	
7	Dr.K.T. Murugesan	Assistant Professor, Department of Tamil	
8	Dr.C.Kurinji	Assistant Professor, Department of Tamil	
9	Dr.S.Brindha	Assistant Professor, Department of Tamil	
10	Dr.V.Nithya Kalyani	Assistant Professor, Department of Tamil	
11	Dr.M.Subarna	Assistant Professor of English	
12	Dr.T.R.Deivanai	Librarian	
13	Mr. V.Murugesan	Assistant, Office	
14	Dr.M.Mohamed Ibrahim Moosa	Head, Department of Commerce	
15	Dr.A.Ramu	Head, Department of Physics	
16	Dr. R.Senthil Kumar	Head, Department of Commerce in Bank Management	
17	Dr.S.Elango	Local Society Representative	
18	A.Sivabalan	Industrialist	
19	Dr.M.Suresh Kumar	IQAC Co-ordinator	

<b>Minutes Prepared by Signature with Name and Date</b>	 7/8/24 <b>Dr. M. Suresh Kumar IQAC Co-ordinator</b>	<b>Minutes Passed by Signature with Name and Date</b>	 07/08/24 <b>Dr. V.A.Palaniappan Principal i/c</b>
---	---	---	---



## GANESAR COLLEGE OF ARTS AND SCIENCE

(Accredited with 'B++' grade by NAAC)

MELAISIVAPURI - 622 403, PUDUKKOTTAI, TAMILNADU

Phone: 04333 - 247218, 247603

Ref No: GCAS/IQAC Meeting Minutes/24-25/03

Date: 03.01.2025

**Date: 03-01-2025, Time: 3.30.PM, Venue: IQAC Room**

### **INTERNAL QUALITY ASSURANCE CELL (IQAC)** **MINUTES OF THE MEETING**

A Meeting of Internal Assurance Quality Cell of Ganesar College of Arts and Science was held on 03.01.2025 at 3.30 pm in IQAC Room.

The Chairperson Dr. V.A.Palaniappan welcomed the members. Dr.M.Suresh Kumar, Coordinator of IQAC, presented a review:

The following points were discussed in the meeting:

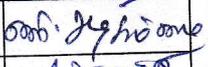
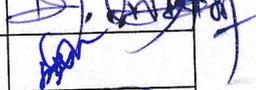
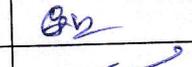
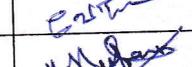
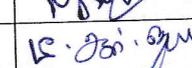
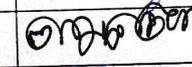
Sl.No	Agenda	Resolution
1	Confirm the previous meeting on 05-08-2024 and the action taken report for the meeting's minutes.	IQAC Co-ordinator read out the Minutes of earlier meeting and was approved by the members
2	NAAC peer team visit	NAAC Peer Team visit took place in the college from 26th to 27th September, 2024 and our college was accredited with Grade B++ (CGPA 2.76). The management express their special appreciation to the Principal, IQAC Co-ordinator and staff members for their wholehearted support during the 2 <sup>nd</sup> cycle of NAAC.
3	Any other point with permission from the chair	The staff members are advised to get prepared to follow the suggestions recommended by NAAC peer

		team members for the future development of the Institution
--	--	--

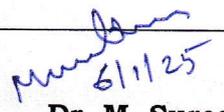
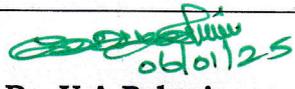
**Action Taken of the previous meeting on 05-08-2024**

Sl.No	Agenda	Action Taken
1	Confirm of the meetings of previous Meeting on 05-08-2024 and Action taken report for minutes of the meeting	Co-ordinator read out the Minutes of earlier meeting and was approved by the members.
2	SSR Prequalified	Successfully completed the NAAC visit from September 26th to 27th, 2024.

**Members Present:**

Sl.No	Name	Designation	Signature
1	Mr.C.RM.Ramanapriyan	Secretary, College Committee	
2	Dr.V.A.Palaniappan	Principal I/C	
3	Dr.P.Kathiresan	Assistant Professor, Department of Tamil	
4	Dr.PR.Alagammai	Assistant Professor, Department of Tamil	
5	Dr.M.Tamilselvi	Assistant Professor, Department of Tamil	
6	Dr.S.Mudiarasan	Assistant Professor, Department of Tamil	
7	Dr.K.T. Murugesan	Assistant Professor, Department of Tamil	
8	Dr.C.Kurinji	Assistant Professor, Department of Tamil	
9	Dr.S.Brindha	Assistant Professor, Department of Tamil	
10	Dr.V.Nithya Kalyani	Assistant Professor, Department of Tamil	
11	Dr.M.Subarna	Assistant Professor of English	
12	Dr.T.R.Deivanai	Librarian	
13	Mr. V.Murugesan	Assistant, Office	

14	Dr.M.Mohamed Ibrahim Moosa	Head, Department of Commerce	
15	Dr.A.Ramu	Head, Department of Physics	
16	Dr. R.Senthil Kumar	Head, Department of Commerce in Bank Management	
17	Dr.S.Elango	Local Society Representative	
18	A.Sivabalan	Industrialist	
19	Dr.M.Suresh Kumar	IQAC Co-ordinator	

<b>Minutes Prepared by Signature with Name and Date</b>	 6/1/25 <b>Dr. M. Suresh Kumar IQAC Co-ordinator</b>	<b>Minutes Passed by Signature with Name and Date</b>	 06/01/25 <b>Dr. V.A.Palaniappan Principal i/c</b>
---	---	---	---